

Annual General Meeting of TeamViewer SE on June 7, 2024

(virtual Annual General Meeting)

Notes to our shareholders on the virtual Annual General Meeting

Holding the Annual General Meeting as a virtual Annual General Meeting without the physical presence of shareholders and their proxies, video and audio transmission

On the basis of § 15 (4) of the company's Articles of Association, the Management Board of the company has decided to hold the Annual General Meeting in the form of a virtual Annual General Meeting in accordance with § 118a of the German Stock Corporation Act (AktG) without the physical presence of shareholders or their proxies.

Shareholders and their proxies will therefore not be able to physically attend the Annual General Meeting. However, they can follow the entire Annual General Meeting by video and audio transmission via the InvestorPortal at <https://ir.teamviewer.com/agm>. Duly registered shareholders will be sent a confirmation of registration with further information on exercising their rights. The confirmation of registration contains, among other things, the individual access data with which shareholders can use the password-protected InvestorPortal accessible at the Internet address <https://ir.teamviewer.com/agm>.

Company website and documents and information available there

This invitation to the virtual Annual General Meeting, the documents to be made available to the Annual General Meeting and further information in connection with the Annual General Meeting will be available on the company's website at <https://ir.teamviewer.com/agm> from the time the Annual General Meeting is convened.

Any requests for additions to the agenda, countermotions and election proposals from shareholders that are received by the company and require publication will also be made available on the above-mentioned website. The voting results will also be published at this Internet address after the Annual General Meeting.

The password-protected InvestorPortal, which enables duly registered shareholders to exercise their voting rights before and during the Annual General Meeting, can also be accessed via the aforementioned website. Via the InvestorPortal, duly registered shareholders can connect electronically to the virtual Annual General Meeting on June 7, 2024 from 11:00 a.m. (CEST) and follow it live in full length in video and audio (**participation**), as well as exercise their shareholder rights. Shareholders can exercise their voting rights by means of electronic absentee voting and by granting a proxy. Shareholders connected to the meeting electronically will be granted the right to speak and obtain information as well as the right to submit motions and election proposals by means of video communication. They will also be able to submit statements and object to a resolution of the Annual General Meeting by means of electronic communication.

The speeches of the Chairman of the Supervisory Board and the Chairman of the Management Board, but not the entire virtual Annual General Meeting, will be available as a recording on the company's website <https://ir.teamviewer.com/agm> after the Annual General Meeting.

The details are explained in more detail below.

Requirements for participation in the virtual Annual General Meeting and the exercise of shareholder rights, in particular voting rights (with record date pursuant to § 123 (4) sentence 2 AktG and its significance)

Registration and proof of shareholding

Only those shareholders are entitled to participate in the virtual Annual General Meeting and to exercise shareholder rights, in particular voting rights, who register with the company in text form (§ 126b BGB) in German or English at the following address in accordance with § 16 of the company's Articles of Association and who send the company special proof of their shareholding issued by their custodian bank in text form (§ 126b BGB) in German or English at this address (**duly registered shareholders**):

TeamViewer SE

c/o Computershare Operations Center

80249 Munich

or by e-mail: anmeldestelle@computershare.de

Proof of share ownership in text form (§ 126b BGB) by the last intermediary in accordance with § 67c (3) AktG is sufficient in any case. Pursuant to § 16 (4) of the company's Articles of Association, the proof of shareholding must refer to the beginning of the 21st day before the Annual General Meeting, i.e. May 17, 2024 (0:00 a.m. (CEST)), which corresponds to the close of business on the 22nd day before the Annual General Meeting pursuant to § 123 (4) sentence 2 AktG in the version of the German Stock Corporation Financing Act. 4 sentence 2 AktG in the version of the Act on the Financing of Future Investments (Future Financing Act - ZuFinG) (Federal Law Gazette 2023 I No. 354), i.e. May 16, 2024 (midnight (CEST) - so-called "record date").

The registration and proof must be received by the company at the above address at least six days before the Annual General Meeting, i.e. by the end of May 31, 2024 (24:00 hours (CEST)) at the latest.

In relation to the company, only those who have registered in due form and time and have provided proof of share ownership are deemed to be shareholders for the purposes of attending the Annual General Meeting or exercising shareholder rights. If this proof is not provided or not provided in the proper form, the company may reject the shareholder.

The entitlement to participate in the Annual General Meeting and the scope of shareholder rights are based on the shareholder's shareholding on the record date. The record does not have a blocking effect on the potential sale of the shares. Acquisitions and disposals of shareholdings after the record date have no effect on the entitlement to exercise shareholder rights, to participate in the Annual General Meeting or on the scope of voting rights. Acquisitions of shares made after the record date do not entitle the holder to attend or exercise shareholder rights at the Annual General Meeting. Persons who do not yet hold any shares on the record date and only become shareholders after this date are only entitled (in particular entitled to vote) for the shares they hold if they have been authorized by the previous shareholder or have been authorized to exercise rights. The record date has no significance for dividend entitlement.

After receipt of the registration and proof of shareholding by the company, the shareholders or their proxies will be sent confirmation of registration for the exercise of rights in relation to the Annual General Meeting, including individual access data for the InvestorPortal for the purpose of attending the Annual General Meeting and exercising shareholder rights. Participation in the virtual Annual General Meeting takes place by electronic connection via the InvestorPortal. Duly registered shareholders or their proxies can exercise their shareholder rights via the InvestorPortal.

We ask shareholders to ensure that they register and provide proof of share ownership to the company in good time.

Exercise of voting rights

The exercise of voting rights requires registration and proof of share ownership in accordance with the above provisions. Shareholders or their proxies may only exercise their voting rights by means of electronic absentee voting or by authorizing the company's proxies accordingly.

Procedure for voting by electronic absentee ballot

Shareholders who have duly registered in accordance with the above provisions and provided proof of their shareholding may exercise their voting rights - in person or by proxy - by electronic postal vote via the InvestorPortal.

Votes will be cast electronically in accordance with the procedure provided for this purpose via the InvestorPortal, which can be accessed via a link on the company's website at <https://ir.teamviewer.com/agm>. Postal votes can be cast, changed or revoked via the InvestorPortal until the time the vote is closed by the chairman of the meeting at the virtual Annual General Meeting on June 7, 2024.

Exercise of shareholder rights by an authorized representative

Shareholders may also have their voting rights or their right to participate in the Annual General Meeting exercised by a proxy, e.g. by the custodian bank or a shareholders' association. Timely registration by the shareholder and submission of proof of share ownership - as described above under "Registration and proof of share ownership" - are also required in the case of proxy voting.

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The granting of a proxy, its revocation and proof of authorization must be in text form (for the exceptions for proxies pursuant to § 135 AktG, see "Proxy voting by intermediaries and persons acting in the course of business (§ 135 AktG)" below). The proxy online form (IVF) available on the company's website at <https://ir.teamviewer.com/agm> can be used to grant proxy authorization.

The power of attorney and its revocation can be sent to the company in text form exclusively to the following address (by post or e-mail):

TeamViewer SE

c/o Computershare Operations Center

80249 Munich

or by e-mail: anmeldestelle@computershare.de.

You can also nominate a third party via our InvestorPortal at <https://ir.teamviewer.com/agm> under the heading "Authorization of a third party" in the dialog fields provided there and confirm their authorization or issue the power of attorney in text form to the authorized representative.

If the proxy is granted in text form to the authorized representative, proof of authorization in text form is required vis-à-vis the company - unless otherwise stipulated in § 135 AktG (see "Proxy voting by intermediaries and persons acting in the course of business (§ 135 AktG)" below). Proof of authorization can be sent to the company at the above address, including the electronic communication channel (email) specified there.

Authorized representatives cannot physically participate in the virtual Annual General Meeting. They can only exercise the voting rights for shareholders they represent by postal vote or by granting (sub)authorization to the proxies appointed by the company. The use of the InvestorPortal by a proxy requires that the proxy receives the corresponding access data.

Proxy voting by intermediaries or persons acting in the course of business (§ 135 AktG)

If a proxy is granted to an intermediary, a shareholders' association or a person or institution equivalent to these with regard to the exercise of voting rights in accordance with the provisions of the German Stock Corporation Act, the granting and revocation of a proxy does not require text form in accordance with the statutory provisions. In this case, it is sufficient if the proxy declaration is verifiably recorded by the authorized representative. Intermediaries and shareholders' associations as well as persons and institutions equivalent to them pursuant to § 135 AktG may stipulate different regulations for their own authorization; please consult with the persons to be authorized in this regard. Separate proof of authorization to the company is not required in this case.

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**Authorization of proxies of the company**

We offer all shareholders the opportunity to be represented by our proxies. If the proxies appointed by the company are authorized, they must always be given instructions on how to exercise voting rights. The authorization and instructions must be issued in text form. The proxy authorization and instruction form included on the registration confirmation can be used to issue them. This can also be downloaded from the company's website at <https://ir.teamviewer.com/agm>. Proxies and instructions can be submitted to the company by June 6, 2024 (24:00 hours (CEST)) at the following address (by post or e-mail)

TeamViewer SE

c/o Computershare Operations Center

80249 Munich

or by e-mail: anmeldestelle@computershare.de

The revocation of the power of attorney and changes to instructions must also be sent in text form to the above address by June 6, 2024 (24:00 hours (CEST)). In addition, the proxies appointed by the company can be authorized via our access-protected InvestorPortal at <https://ir.teamviewer.com/agm>. This latter option is available until the time announced by the chairman of the meeting at the virtual Annual General Meeting on June 7, 2024. However, the proxies cannot be authorized to exercise the shareholders' right to ask questions, to submit motions or to raise objections.

Supplementary regulations on the exercise of voting rights

If the company receives different declarations on the exercise of voting rights for the same shareholding via different transmission channels, only the last declaration received will be taken into account. If an individual vote is held on an Agenda Item without this having been communicated in advance of the Annual General Meeting, any instructions previously issued to the proxies to exercise voting rights on this Agenda Item as a whole or a vote cast by postal vote on this Agenda Item as a whole shall also be deemed to be a corresponding instruction or corresponding vote for each item of the associated individual vote, unless it is changed or revoked.

Further rights of shareholders**Requests for additions to the agenda pursuant to Art. 56 SE Regulation, § 50 (2) SEAG, § 122 (2) AktG**

Shareholders whose shares together account for one twentieth of the share capital or a proportionate amount of EUR 500,000.00 (this corresponds to 500,000 shares) may request that items be placed on the agenda and published. Each new item must be accompanied by a statement of reasons or a draft resolution.

The request must be addressed exclusively in writing to the company's Management Board and must be received by the company at least 30 days prior to the Annual General Meeting, i.e. by the end of May 7, 2024 (24:00 hours (CEST)) at the latest. Requests for supplements received after this date will not be considered.

Requests for additions to the agenda should be sent to the following address:

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TeamViewer SE

- Management Board -
Bahnhofsplatz 2
73033 Göppingen

The announcement and forwarding of requests for additions in due form and time are carried out in the same way as for the convocation.

Counter motions and election proposals from shareholders in accordance with §§ 126 (1), 127 AktG

Shareholders may submit counter motions to proposals by the Management Board and/or Supervisory Board on specific Agenda Items as well as nominations for the election of the auditor and a member of the Supervisory Board. Counter motions must be accompanied by a justification; no justification is required for election proposals. Counter motions to the agenda and election proposals must be sent exclusively to the following address:

TeamViewer SE
Investor Relations
Bahnhofsplatz
73033 Göppingen

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or by e-mail: ir@teamviewer.com.

Counter motions and election proposals received by the company at the aforementioned address by the end of May 23, 2024 (24:00 hours (CEST)) at the latest will be made available on the company's website at <https://ir.teamviewer.com/agm> immediately after receipt, subject to the further requirements of §§ 126 and 127 AktG, including the name of the shareholder and - in the case of motions - the reasons. Any statements by the management will also be published at the above Internet address.

Counter motions and election proposals to be made available are deemed to have been submitted at the time of their publication in accordance with § 126 (4) AktG. This applies accordingly to motions on Agenda Items that are subsequently placed on the agenda by separate announcement on the basis of a supplementary motion by shareholders pursuant to § 122 (2) AktG. The right to vote on such motions or election proposals can be exercised as soon as the requirements for participation and exercise of voting rights set out above have been met. If the shareholder who has submitted the motion or election proposal is not duly authorized and registered for the Annual General Meeting, the motion does not have to be dealt with at the virtual Annual General Meeting.

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Countermotions and election proposals can also be submitted during the virtual Annual General Meeting as part of the speech by means of video communication.

Right to submit statements in accordance with § 130a (1) to (4) AktG

Shareholders who have duly registered for the virtual Annual General Meeting have the right to submit statements on the items on the agenda in text form prior to the Annual General Meeting by means of electronic communication. Such statements must be submitted by June 1, 2024, 24:00 hours ((CEST) receipt) at the latest. Statements in text form must be submitted within this period exclusively by e-mail to

hv2024-stellungnahme@teamviewer.com

to be submitted.

We request that the scope of statements be limited to an appropriate level to enable shareholders to properly review the statements. A volume of 10,000 characters (including spaces) should serve as a guide. Only one written statement per shareholder is permitted. Written statements must be submitted exclusively in German or English and will not be translated. By submitting a statement, the shareholder or their proxy agrees that the statement will be made available on the website <https://ir.teamviewer.com/agm>, stating their name.

It should be noted that there is no legal entitlement to the publication of a written statement prior to or during the Annual General Meeting. In particular, the company reserves the right not to publish written statements with offensive or criminally relevant content, obviously false or misleading content or without any reference to the agenda of the Annual General Meeting as well as written statements with a length of 10,000 characters (including spaces) or not submitted by the above-mentioned date as stated above.

The statements submitted will be made available to all duly registered shareholders at the latest four days before the Annual General Meeting, i.e. by June 2, 2024, 24:00 (CEST), at the Internet address <https://ir.teamviewer.com/agm>, stating the name of the submitting shareholder or their authorized representative, provided that they meet the above requirements and must also be made accessible in accordance with the statutory provisions.

The opportunity to submit statements does not constitute an opportunity to submit questions in advance in accordance with § 131 (1a) AktG. Any questions, motions, election proposals and objections to resolutions of the Annual General Meeting contained in statements will not be considered in the virtual Annual General Meeting. These are to be submitted or declared exclusively via the separate channels specified in this invitation.

Right to speak in accordance with § 130a (5) and (6) AktG

Shareholders or their proxies who are connected to the Annual General Meeting electronically have the right to speak at the meeting by means of video communication. Motions and election proposals pursuant to § 118a (1) sentence 2 no. 3 AktG and all types of requests for information pursuant to § 131 AktG may form part of the speech.

From the start of the Annual General Meeting at the latest, the InvestorPortal at <https://ir.teamviewer.com/agm> will be used to set up a virtual registration table where shareholders or their proxies can register their speech. A camera and microphone must be available on the end devices for speeches, which can be accessed from the browser. The chairman of the meeting will explain the procedure for requesting and giving the floor at the virtual Annual General Meeting in more detail.

In accordance with § 130a (6) AktG, the company reserves the right to check the functionality of the video communication between the shareholder or proxy and the company during the meeting and before the speech and to reject it if the functionality is not ensured.

Right to information pursuant to § 131 (1) AktG

Upon verbal request at the Annual General Meeting, the Management Board must provide each shareholder with information on the company's affairs, including legal and business relationships with affiliated companies and the situation of the Group and the companies included in the consolidated financial statements, insofar as the information is necessary for a proper assessment of the Agenda Item and there is no right to withhold information pursuant to § 131 (3) AktG. Shareholders or their proxies also have the right to ask questions at the virtual Annual General Meeting about all answers provided by the Management Board (§ 131 (1d) AktG).

The right to information in accordance with § 131 AktG can only be exercised in the virtual Annual General Meeting by means of video communication via the InvestorPortal, provided that the chair of the meeting determines this accordingly in accordance with § 131 (1f) AktG. It is intended that such a determination will be made by the chairman of the meeting in the virtual Annual General Meeting. A requirement by the Management Board pursuant to § 131 (1a) AktG that questions must be submitted in advance of the virtual Annual General Meeting is expressly not provided for. Accordingly, the right to information can be exercised in the virtual Annual General Meeting without the restrictions that are provided for by law in the event of such a requirement.

In order to ensure the orderly conduct of the Annual General Meeting, the chairman of the meeting is authorized in accordance with § 17 (3) of the Articles of Association to impose reasonable time limits on the shareholders' right to speak and ask questions.

Objection to a resolution pursuant to § 118a (1) sentence 2 no. 8 in conjunction with § 245 AktG

Duly registered shareholders who have joined the Annual General Meeting electronically and who have exercised their voting rights themselves by means of electronic communication or through a proxy may object to resolutions of the Annual General Meeting electronically from the beginning to the end of the

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Annual General Meeting via the company's InvestorPortal, which can be accessed at <https://ir.teamviewer.com/agm>.

Further explanations on shareholder rights

Further information on the rights of shareholders in accordance with Article 56 SE Regulation, § 50 (2) SE-AG §§ 122 (2), 126 (1) and (4), 127, 130a, 131 (1), 118a (1) sentence 2 no. 8 in conjunction with § 245 AktG can be found on the website <https://ir.teamviewer.com/agm>.

Transmission of the Annual General Meeting, report of the Chairman of the Management Board and the Chairman of the Supervisory Board

The Annual General Meeting on June 7, 2024 will be broadcast live in full length in audio and video for shareholders and their proxies via the password-protected InvestorPortal from 11:00 a.m. (CEST).

Both the opening of the Annual General Meeting and the speeches by the Chairman of the Management Board and the Chairman of the Supervisory Board can also be followed live by other interested parties via the company's website at <https://ir.teamviewer.com/agm>. After the Annual General Meeting, this public part, but not the entire Annual General Meeting, will be available on the same website.

Shareholders should be given the opportunity to respond to the CEO's speech with their questions. For this reason, the preliminary manuscript of the speech by the Chairman of the Management Board is expected to be made available on the company's website at <https://ir.teamviewer.com/agm> from May 31, 2024 on a voluntary basis and without any associated requirement pursuant to § 131 (1a) AktG to submit questions in advance of the Annual General Meeting. The speech given during the Annual General Meeting may deviate from this advance manuscript, particularly if this should become necessary due to current developments. The spoken word shall prevail.

The live broadcast and the electronic connection to the Annual General Meeting do not enable participation in the Annual General Meeting within the meaning of § 118 (1) sentence 2 AktG or the exercise of voting rights by means of electronic participation within the meaning of § 118a (1) sentence 2 no. 2 AktG.

Further information on the votes

The planned votes on Agenda Items 2 to 4 and 6 to 14 are binding (BV), the planned vote on Agenda Item 5 is of a recommendatory nature (AV) within the meaning of Table 3 of Implementing Regulation (EU) 2018/1212. It is possible to vote yes (approval) or no (rejection) or to abstain from voting (abstention).

Information on data protection

If you register for the Annual General Meeting, issue a proxy, participate in the virtual Annual General Meeting or submit information in advance of the Annual General Meeting, we collect personal data (e.g. name, address, e-mail address, number of shares, class of shares, type of ownership of the shares and voting card number) about you and/or your proxy. This is done to enable shareholders or their proxies to connect to and exercise their rights in connection with the virtual Annual General Meeting.

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is responsible for the processing of your personal data:

TeamViewer SE
Bahnhofsplatz 2
73033 Göppingen

E-mail: ir@teamviewer.com

If we use service providers to carry out the virtual Annual General Meeting, they will only process your personal data on our behalf and are otherwise obliged to maintain confidentiality.

If the legal requirements are met, every data subject has the right of access, rectification, restriction, erasure and, where applicable, objection to the processing of their personal data at any time, as well as the right to data portability and the right to lodge a complaint with a competent data protection supervisory authority.

Further information on the handling of your personal data in connection with the virtual Annual General Meeting and on your rights under the EU General Data Protection Regulation can be found at any time on the company's website at <https://ir.teamviewer.com/agm> or requested from the following address: TeamViewer SE, Bahnhofsplatz 2, 73033 Göppingen, Germany, e-mail: ir@teamviewer.com.

Technical information on the virtual Annual General Meeting

To participate in the virtual Annual General Meeting, use the InvestorPortal and exercise shareholder rights, you need an internet connection and an internet-enabled device. A stable internet connection with a sufficient transmission speed is recommended in order to be able to optimally reproduce the video and audio transmission of the Annual General Meeting.

If you use a computer to receive the video and audio transmission of the virtual Annual General Meeting, you will need a browser and speakers or headphones. If you wish to exercise your right to speak in accordance with § 130a (5) and (6) AktG or your right to information in accordance with § 131 (1) AktG, you will also need a camera and a microphone.

To access the company's password-protected InvestorPortal, you will need your individual access data, which you will receive with your registration confirmation. You can use this access data to log in to the InvestorPortal on the login page.

In order to avoid the risk of restrictions in the exercise of shareholder rights due to technical problems during the virtual Annual General Meeting, it is recommended - as far as possible - to exercise shareholder rights (in particular voting rights) before the start of the Annual General Meeting.

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Shareholders will receive further details on the InvestorPortal and the terms and conditions of registration and use together with the confirmation of registration or on the Internet at <https://ir.teamviewer.com/agm>.

Note on the availability of image and sound transmission

Duly registered shareholders will be able to follow the Annual General Meeting live in full length via the InvestorPortal on June 7 from 11:00 a.m. (CEST). The video and audio transmission of the virtual Annual General Meeting and the availability of the InvestorPortal may be subject to fluctuations according to the current state of the art due to restrictions in the availability of the telecommunications network and the restriction of Internet services from third-party providers, over which the company has no influence. The Company can therefore not assume any guarantees or liability for the functionality and constant availability of the Internet services used, the third-party network elements used, the transmission of images and sound, or access to the InvestorPortal and its general availability. The company also accepts no responsibility for errors and defects in the hardware and software used for the online service, including those of the service companies used, unless there is intent. For this reason, the company recommends making use of the above-mentioned options for exercising rights, in particular voting rights, at an early stage. If data protection or security considerations make it absolutely necessary, the chairperson of the Annual General Meeting must reserve the right to interrupt or completely suspend the virtual Annual General Meeting.