

## TeamViewer SE

### Göppingen

#### Virtual Annual General Shareholder Meeting of TeamViewer SE

on Friday, June 7, 2024, at 11.00 a.m. Central European Summer Time – CEST (= 9.00 a.m. Coordinated Universal Time – UTC)

**Information pursuant to Section 125 (1) sentence 1 German Stock Corporation Act (AktG) in connection with Section 125 (5) AktG, Article 4 (1) and Table 3 of the Annex to the Implementing Regulation (EU) 2018/1212 (“EU-IR”)**

<b>A. Specification of the message</b>		
1.	Unique identifier of the event	Virtual Annual General Meeting of TeamViewer SE 2024  <b>Formal indication acc. to EU-IR:</b>  99e5ea365301ef11b53300505696f23c
2.	Type of message	Invitation to Annual General Meeting  <b>Formal indication acc. to EU-IR:</b>  <b>NEWM</b>
<b>B. Specification of the issuer</b>		
1.	ISIN	DE000A2YN900
2.	Name of issuer	TeamViewer SE
<b>C. Specification of the meeting</b>		
1.	Date of the General Meeting	June 7, 2024  <b>Formal indication acc. to EU-IR:</b>  <b>20240607</b>
2.	Time of the General Meeting	11:00 hours CEST  <b>Formal indication acc. to EU-IR:</b>  <b>9:00 hours UTC</b>

**CONVENIENCE TRANSLATION**

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3.	Type of General Meeting	<p>Ordinary Annual General Meeting as virtual Annual General Meeting without physical presence of shareholders or their proxies</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>GMET</b></p>
4.	Location of the General Meeting	<p>URL to the Company's shareholder portal to follow the video and audio broadcast of the entire Annual General Meeting electronically and to exercise shareholders' rights:</p> <p><a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a></p> <p>Location of the Annual General Meeting acc. to German Stock Corporation Act:</p> <p>TeamViewer SE Bahnhofplatz 2 73033 Göppingen Germany</p>
5.	Record Date	<p>May 16, 2024</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>20240516</b></p>
6.	Uniform Resource Locator (URL)	<p><a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a></p>
<b>D. Participation in the general meeting – Following the video and audio transmission</b>		
1.	Method of participation by shareholder	<p>Following the virtual Annual General Meeting via audio and video webcast (also for authorized third party representatives)</p> <p>(does, per se, neither constitute participation according to the German Stock Corporation Act nor the exercise of voting rights)</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>OT (also: PX)</b></p>
2.	Issuer deadline for the notification of participation	<p>Due registration for the Annual General Meeting and due provision of verification of share ownership by the shareholder:</p> <p>May 31, 2024, 24.00 hours CEST</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>20240531, 22.00 hours UTC</b></p>

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3.	Issuer deadline for voting	n/a
<b>D.</b>	<b>Participation in the general meeting – Voting by electronic postal vote</b>	
1.	Method of participation by shareholder	Voting by electronic postal vote (including by authorized third party representatives)  (does, per se, not constitute participation according to the German Stock Corporation Act)  <b>Formal indication acc. to EU-IR:</b>  <b>EV (also: PX)</b>
2.	Issuer deadline for the notification of participation	Due registration for the Annual General Meeting and due provision of verification of share ownership by the shareholder:  May 31, 2024, 24.00 hours CEST  <b>Formal indication acc. to EU-IR:</b>  <b>20240531, 22.00 hours UTC</b>
3.	Issuer deadline for voting	Use of the password-protected InvestorPortal at <a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a> , which will also be available for this purpose on the day of the virtual Annual General Meeting until the close of voting.
<b>D.</b>	<b>Participation in the general meeting – Providing authorization and instructions to the proxies designated by the Company</b>	
1.	Method of participation by shareholder	Providing authorization and instructions to the proxies designated by the Company (including by authorized third party representatives)  <b>Formal indication acc. to EU-IR:</b>  <b>PX</b>
2.	Issuer deadline for the notification of participation	Due registration for the Annual General Meeting and due provision of verification of share ownership by the shareholder:  May 31, 2024, 24.00 hours CEST  <b>Formal indication acc. to EU-IR:</b>  <b>20240531, 22.00 hours UTC</b>

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3.	Issuer deadline for voting	<p>Dependant on method of communication:</p> <p>a)</p> <p>Transfer of the executed Proxy and Instruction form by postal service or E-mail:</p> <p>June 6, 2024, 24.00 hours CEST</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>20240606, 22.00 hours UTC</b></p> <p>b)</p> <p>Use of the password-protected InvestorPortal at <a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>, which will be available until the time announced for this purpose by the chairman of the meeting at the virtual Annual General Meeting on June 7, 2024.</p>
<b>D.</b>	<b>Participation in the general meeting – Providing authorization to a third party representative</b>	
1.	Method of participation by shareholder	<p>Providing authorization to a third party representative</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>PX</b></p>
2.	Issuer deadline for the notification of participation	<p>Due registration for the Annual General Meeting and due provision of verification of share ownership by the shareholder:</p> <p>May 31, 2024, 24.00 hours CEST</p> <p><b>Formal indication acc. to EU-IR:</b></p> <p><b>20240531, 22.00 hours UTC</b></p>
3.	Issuer deadline for voting	<p>Authorization is possible by e-mail and mail or by using the password-protected InvestorPortal at <a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>. The InvestorPortal is also available for this purpose on the day of the virtual Annual General Meeting until its end.</p> <p>Proxies may vote by postal vote or by issuing a power of attorney/instructions to the proxies (see above).</p>
<b>E.</b>	<b>Agenda – Agenda Item 1</b>	
1.	Unique identifier of the agenda item	1

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2.	Title of the agenda item	Presentation of the adopted annual financial statements of TeamViewer SE and the approved consolidated financial statements of the TeamViewer Group for the fiscal year 2023; presentation of the management reports of TeamViewer SE and the TeamViewer Group for the fiscal year 2023 including the explanatory reports on the disclosures pursuant to §§ 289a, 315a of the German Commercial Code (HGB); presentation of the report of the Supervisory Board for the fiscal year 2023
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	n/a
5.	Alternative voting options	n/a
<b>E.</b>	<b>Agenda – Agenda Item 2</b>	
1.	Unique identifier of the agenda item	2
2.	Title of the agenda item	Resolution on the granting of formal approval for the acts of the members of the Management Board of TeamViewer SE for the 2023 fiscal year
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 3</b>	
1.	Unique identifier of the agenda item	3
2.	Title of the agenda item	Resolution on the granting of formal approval for the acts of the members of the Supervisory Board of TeamViewer SE for the 2023 fiscal year
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>

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4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 4.1</b>	
1.	Unique identifier of the agenda item	4.1
2.	Title of the agenda item	Resolution on the appointment of the auditors, the Group auditor and the auditor for the review of interim financial information as well as the auditor for sustainability reporting  The Supervisory Board proposes - on the recommendation of its Audit Committee - that PricewaterhouseCoopers GmbH Wirtschaftsprüfungsgesellschaft, Stuttgart, be appointed as auditor and Group auditor for the 2024 fiscal year, as auditor for any review of the condensed financial statements and the interim management report for the first half of the 2024 fiscal year and for any review of additional interim financial information within the meaning of § 115 (7) of the German Securities Trading Act (WpHG) during the 2024 fiscal year and until the next Annual General Meeting in 2025.
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 4.2</b>	
1.	Unique identifier of the agenda item	4.2

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2.	Title of the agenda item	Resolution on the appointment of the auditors, the Group auditor and the auditor for the review of interim financial information as well as the auditor for sustainability reporting  The Supervisory Board proposes - on the recommendation of its Audit Committee - that PricewaterhouseCoopers GmbH Wirtschaftsprüfungsgesellschaft, Stuttgart, be appointed as the auditor of the Sustainability Report for the 2024 fiscal year, provided that national legislation provides for an appointment by the Annual General Meeting.
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote  <b>Formal indication acc. to EU-IR:</b>  <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention  <b>Formal indication acc. to EU-IR:</b>  <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 5</b>	
1.	Unique identifier of the agenda item	5
2.	Title of the agenda item	Resolution on the approval of the Remuneration Report
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Advisory vote  <b>Formal indication acc. to EU-IR:</b>  <b>AV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention  <b>Formal indication acc. to EU-IR:</b>  <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 6</b>	
1.	Unique identifier of the agenda item	6

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2.	Title of the agenda item	Resolution on the approval of the Profit and Loss Transfer Agreement (Profit and Loss Transfer Agreement within the meaning of § 291 (1) sentence 1 AktG) between TeamViewer SE and Regit Eins GmbH
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 7</b>	
1.	Unique identifier of the agenda item	7
2.	Title of the agenda item	Resolution on the creation of Authorized Capital 2024/I with the option to exclude subscription rights (Authorized Capital 2024/I) and corresponding amendment to the Articles of Association
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 8</b>	
1.	Unique identifier of the agenda item	8



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2.	Title of the agenda item	Resolution on the cancellation of the Conditional Capital 2019, granting of a new authorization to issue convertible bonds and/or bonds with warrants and to exclude subscription rights to these convertible bonds or bonds with warrants together with the simultaneous creation of Conditional Capital 2024 ("Conditional Capital 2024") and corresponding amendment to the Articles of Association
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 9</b>	
1.	Unique identifier of the agenda item	9
2.	Title of the agenda item	Resolution on the creation of Authorized Capital 2024/II with the option to exclude subscription rights (Authorized Capital 2024/II) and corresponding amendment to the Articles of Association
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 10</b>	
1.	Unique identifier of the agenda item	10
2.	Title of the agenda item	Resolution on the election of a member of the Supervisory Board

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3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 11</b>	
1.	Unique identifier of the agenda item	11
2.	Title of the agenda item	Resolution on the authorization to acquire and use treasury shares and to exclude tender and subscription rights
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention <b>Formal indication acc. to EU-IR:</b> <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 12</b>	
1.	Unique identifier of the agenda item	12
2.	Title of the agenda item	Resolution on the authorization to acquire treasury shares using derivatives or via multilateral trading systems
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote <b>Formal indication acc. to EU-IR:</b> <b>BV</b>

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5.	Alternative voting options	Vote in favour, vote against, abstention  <b>Formal indication acc. to EU-IR:</b>  <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 13</b>	
1.	Unique identifier of the agenda item	13
2.	Title of the agenda item	Resolution on the amendments to the Articles of Association due to the Financing for the Future Act
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote  <b>Formal indication acc. to EU-IR:</b>  <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention  <b>Formal indication acc. to EU-IR:</b>  <b>VF, VA, AB</b>
<b>E.</b>	<b>Agenda – Agenda Item 14</b>	
1.	Unique identifier of the agenda item	14
2.	Title of the agenda item	Resolution on the further amendment to the Articles of Association: repeal of §3 (2) sentence 2 and sentence 3 of the Articles of Association (information transmission)
3.	Uniform Resource Locator (URL) of the materials	<a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a>
4.	Vote	Binding vote  <b>Formal indication acc. to EU-IR:</b>  <b>BV</b>
5.	Alternative voting options	Vote in favour, vote against, abstention  <b>Formal indication acc. to EU-IR:</b>  <b>VF, VA, AB</b>
<b>F.</b>	<b>Specification of the deadlines regarding the exercise of other shareholders rights – Request for additional Item on the Agenda acc. § 122 (2) AktG</b>	
1.	Object of deadline	Request for additional item on the Agenda

2.	Applicable issuer deadline	May 7, 2024, 24.00 hours CEST  <b>Formal indication acc. to EU-IR:</b>  <b>20240507, 22.00 hours UTC</b>
<b>F.</b>	<b>Specification of the deadlines regarding the exercise of other shareholders rights – Counterproposal acc. § 126 AktG</b>	
1.	Object of deadline	Transmission of counterproposals concerning the proposals made for the agenda items
2.	Applicable issuer deadline	May 23, 2024, 24.00 hours CEST  <b>Formal indication acc. to EU-IR:</b>  <b>20240523, 22.00 hours UTC</b>
<b>F.</b>	<b>Specification of the deadlines regarding the exercise of other shareholders rights – Transmission of proposal for election acc. § 127 AktG</b>	
1.	Object of deadline	Transmission of proposal for election
2.	Applicable issuer deadline	May 23, 2024, 24.00 hours CEST  <b>Formal indication acc. to EU-IR:</b>  <b>20240523, 22.00 hours UTC</b>
<b>F.</b>	<b>Specification of the deadlines regarding the exercise of other shareholders rights – Right to ask questions</b>	
1.	Object of deadline	Right to speak at the meeting by way of video communication via the InvestorPortal <a href="https://ir.teamviewer.com/agm">https://ir.teamviewer.com/agm</a> the right to speak also includes, in particular, the right to propose motions and nominations in accordance with section 118a (1) sentence 2 no. 3 AktG and the right to request information in accordance with section 131 (1) AktG.
2.	Applicable issuer deadline	June 7, 2024; during the Annual General Meeting on June 7, 2024 as specified by the Chairman of the Meeting.  <b>Formal indication according to EU-DVO:</b>  <b>20240607</b> , during the Annual General Meeting on 20240607 as specified by the chairman of the meeting.
<b>F.</b>	<b>Specification of the deadlines regarding the exercise of other shareholders rights – Declare objection for the record</b>	
1.	Object of deadline	Declaration of objection by electronic means against resolutions of the annual General Meeting

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2.	Applicable issuer deadline	Objections may be filed on June 7, 2024 ( <b>formal indication according to EU Regulation: 20240607</b> ) from the opening of the Annual General Meeting (11:00 a.m. CEST, <b>formal indication according to EU Regulation: 9:00 a.m. UTC</b> ) until the closing of the Annual General Meeting by the chairman of the meeting.
<b>F.</b>	<b>Specification of the deadlines regarding the exercise of other shareholders rights – Opportunity to submit Statements in writing / video</b>	
1.	Object of deadline	Submission of Statements in writing / video for publication in the password-protected InvestorPortal
2.	Applicable issuer deadline	June 1, 2024, 24.00 hours CEST  <b>Formal indication acc. to EU-IR: 20240601, 22.00 hours UTC</b>

AktG = German Stock Corporation Act

CEST = Central European Summer Time

UTC = Coordinated Universal Time

n/a = not applicable

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